

The old “Over 7” letter

Date

Name

Address

City, State ZIP,

RE: Claim No. H373264

Dear []”

When a claim has been closed for over seven years, only the director has the authority to grant time-loss disability benefits. The director may only grant these benefits in exceptional circumstances.

I am pleased to inform you that you are eligible for disability benefits effective [date]. An Order will be sent under separate cover. It will give you more information.

Thank you for this opportunity to respond. If you have any further questions or concerns, please contact Claim Manager [name] at (360) 902-0000.

Sincerely,

Paul Trause

Director

cc: Provider name
Employer name
Claim Manager name